

**PARISH PASTORAL COUNCIL
MINUTES – 19.05.22**

Present:

Clergy: Father Ruscillo (Parish Priest, Chair); Father Etienne (Assistant Priest); Father Harrison (Assistant Priest);

Church Reps: Greg Smith (Christ the King); Pat Cadman (St A); Joe McGarry (St E);
Francesca Robinson (St MM); Tina Battle (St B); Jack Johnstone (OLSJ)

Committee Reps: Paul Lovell (Building and H&S); Tricia Turner (Safeguarding)

Apologies: Rev Bill Kirkley (Deacon); Ann Pinguey (Finance); Kathy Holden-Smith (OLSW)

1. Welcome and Prayer

Led by Father Harrison (Father Ruscillo was unavoidably delayed and joined the meeting while in progress)

2. Minutes of the last Meeting (03.03.22)

The Minutes were accepted as a true record of the meeting.

Note: change St Edmund's to read Cumbrian Martyrs (Item 10d)

3. Matters Arising not covered on the Agenda

None

4. Reports

(1) Ann Pinguey and Paul Lovell (Buildings and Finance)

Report from the Finance Committee received and reviewed; various queries were raised:

Finance

Insurance claim: for railings at the Wetheral Shrine

Restricted Funds: these are to be deducted from parish funds statement

High costs on Maintenance: St Bede's being the biggest expenditure (note, there is still a problem with the drains that needs resolved)

Buildings

Plates are in situ, however, not in use at St Bede's or OLSJ, due to issues with internet connection; WB and CtK will be using the SIM system

Action: ICT needs a review

Plates to be formally 'launched' when all are up and running

Heating Controls and CCTV to go onto the internet sometime in the future

- Fair: (Thursday to Sunday for two weeks) went smoothly with a good donation received; it was indicated that they would like to use the site again in the future
- Water Rates: in talks with Castle Water
- Safety Toolbox: recent successful Diocesan Audit - good work by H&S Team
- Steeplejack to be hired for gutter cleaning
- The flat roofs at St B and CtK need replacing
- Opening churches – CCTV will aid the implementation of this

- British Legion to rent the basement at BCRH (storage for poppies), meaning every room will be rented
- United Utilities and Environment Agency discussions, still ongoing
- Warm water requested for St Bede's
- St Bede's rectory to become vacant at the end of June; to go back on the market

(2) Tricia Turner (Safeguarding)

Report submitted, no safeguarding issues

Frances Scott (St A) is stepping down from being a Parish Safeguarding Representative (PSR)

Action: new PSR required

5. PPC Business:

- a. PPC Guidelines – review

Nothing to report

6. St Edmund's consultation – *update*

Still awaiting confirmation from the Bishop

7. Carlisle Cathedral 900 years – *Event on 3rd July*

The plans are well under way with this event, procession approved by the Police (details are in the parish bulletin)

8. Ordination of Deacon Philip Wrigley – *parish gift and plans for first Mass*

16th July in Lancaster Cathedral – coach being organised

First Mass at OLSJ 10.00 am on 17th July, followed by a reception in the Waterton Hall, to include presentation of a gift from the Parish (KSC are hosting an event to pay for the gift)

Action: publicise that coach places can be booked

9. Relics of St Bernadette – *planning*

Date: 23rd September

There is to be a meeting on Monday for people willing to help with this prestigious event.

Draft Plans

- The relic is to arrive at OLSJ at 8.00 am on the 23rd and leave early on the 24th; there will be a formal greeting followed by Mass
- There will be a lunchtime Mass with the Bishop, during which there will be Exposition of the Blessed Sacrament and Blessing of the Sick, followed by a reception in the Waterton Hall
- There will be Masses at 6.00 pm and 7.00 pm (Mass in Extraordinary Form), one of which will be a Polish Mass
- A torchlight procession is being planned
- Castlerigg Youth are to stage a vigil
- The schools to process from BCRH to OLSJ (having been prepared for the event before processing to OLSJ)
- The Bishop will be in Carlisle on Thursday evening and Friday

Action: help required stewarding, choir, music, catering, etc, from the whole parish (this is a DIOCESAN not parish event)

10. Queen's Jubilee – *Friday 3rd June*

A celebration Mass at Noon followed by refreshments in the Waterton Hall

Action: to be advertised in the parish bulletin

11. Triduum and Easter Services – *review (make a decision for 2023)*

Figures from the churches for the various services were reflected upon and the options discussed. It was **agreed** by those present that the Triduum Services would be held in **one** church of appropriate size on a **rolling programme**

12. The Synodal Way – *update*

Parish Report is on the church notice boards; response received

Action: response to be displayed on church noticeboards

13. Parish Groups:

- a. CAFOD: there has been an attempt to get the groups working together - work in progress
- b. SVP: are independent; recent Benediction Service followed by distribution of long service medals, AGM and afternoon tea was very successful
- c. Climate change: St MM - still printing too many bulletins - **Action: reduce by a third**

14. Ecumenical relationships

Nothing to discuss

15. Catechetics – *update*

- First Confessions have been made
- First Communion classes are in progress (10 July)
- Confirmation classes started last week for 26 people (11th July in St Bede's) + Bishop's Diamond Jubilee celebration that day

Journey in Faith: was very successful with good numbers attending. It is hoped to offer these sessions again

Faith on Tap – request for this to be resumed (good speakers would need to be sourced)

Suggestions for the future

- Session on Matthew (which started but was aborted due to Covid)
- Pivotal Players 2
- Training for those in Ministry, eg, Readers: at BCRH, with two sessions available at different times - note: could use chapel if lift not available

16. Any Other Business

- Refugees – nothing to report
- Ukraine: on 25th June, a fundraiser for Ukraine to be held in the Waterton Hall (after Noon Mass) – **Action: posters to be circulated**
- Music Day for all choirs: still in the planning process (for September)
- There is to be a meeting at St Augustine's about the parish, how things are going, etc, after the 7.00 pm Mass on 25th May: **in this week's bulletin**
- Lourdes, two parishioners are going (plus Father Harrison); the two young people are raising money after the Masses via a cake stall

17. **Date of next meetings:** 30 June

18. **Final Prayer: led by Father Ruscillo**